



ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
P.O. Box 9507 F.E. Warren AFB
Cheyenne, WY 82003



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13 November 2022

MEMORANDUM FOR ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL

FROM: RECORDER

SUBJECT: Meeting Minutes for 13 November 2022

1. Listed below are the minutes for the RMR Cadet Advisory Council meeting of 13 November 2022, which was held via Google Meets from 2003-2113 MST.
2. OPENING BUSINESS: C/Lt Col Petro called the council to order at 2003 MST.
 - a. Roll Call:
 - i. RMR CAC Chair: C/Lt Col Petro - Present
 - ii. RMR CAC Vice Chair: C/Capt Gargano - Present
 - iii. RMR CAC Recorder: C/1st Lt Parkoff - Present
 - iv. RMR CAC Editor in Chief: C/1st Lt Jimenez - Excused
 - v. COWG Primary Representative: Present
 - vi. COWG Assistant Representative: Absent
 - vii. IDWG Primary Representative: Present
 - viii. IDWG Assistant Representative: Not Appointed
 - ix. MTWG Primary Representative: Present
 - x. MTWG Assistant Representative: Not Appointed
 - xi. UTWG Primary Representative: Present
 - xii. UTWG Assistant Representative: Not Appointed
 - xiii. WYWG Primary Representative: Present
 - xiv. WYWG Assistant Representative: Absent
 - b. A quorum was present at the November meeting of the RMR CAC.
 - c. Approval of the Minutes:
 - i. The minutes from the October meeting were approved.
 - d. Wing Reports -
 - i. Colorado Wing: Is planning their winter encampment. They have 5 current committees on their CAC and are meeting next on November 20th.
 - ii. Idaho Wing: Had their first meeting and is getting their CAC started.
 - iii. Montana Wing: has not met yet and is still establishing their CAC
 - iv. Utah Wing: Is still organizing their CAC. Their next meeting will happen the week of November 27th.

- v. Wyoming Wing: Last met on November 6th, discussing issues with membership and has planned an in-person meeting for the Wing. Will next meet December 4th.
- e. NCAC Report -
 - i. C/Col Miscio: The NCAC is well established and has many taskings, none relating directly to the RMR CAC at the moment
 - ii. C/Col Harris: No report given
- f. Senior Adviser Report -
 - i. CMSgt Furniss: Taskings will be coming, so the CAC should be prepared

3. OLD BUSINESS:

- a. Term Expectations and Communications
 - i. Every representative must serve on a committee
 - ii. 30 taskings is the goal for FY23
 - iii. All CAC officers must be cc'd on all emails.
 - iv. Action plan must be used for each tasking
 - v. Multiple members must volunteer with each tasking

4. NEW BUSINESS:

- a. Establishing Committees for NCAC Tasking
 - i. No taskings established so no new committees were established
- b. Standing Committee Reports
 - i. Operations
 - 1. Has had a hard time establishing members and a meeting date but will be meeting for the first time on November 17th.
 - ii. Public Affairs
 - 1. Published their October newsletter and is working on their November one.
 - 2. Still discussing best software to create and distribute the newsletter
- c. Contact System
 - i. All members must keep their contact information updated with the CAC officers
- d. In-person Meeting
 - i. Two meeting places were suggested
 - 1. Region conference
 - 2. National CAP Legislation day
 - ii. No date has been established yet
- e. Open Floor
 - i. RMR/Legal tasked the council with coming up with commonly observed situations that called CPP into question. They are planning on coming up with a video series to break down examples of

boundary concerns and whether or not something "crosses the line." All representatives must submit at least one fictional or real situation that you have and would like discussed by region legal.

- ii. Constitution
 1. There was a 5 minute recess for members to review the constitution.
 2. Members asked for clarification for some of the constitution, and C/Capt Gargano answered all questions.
 3. The constitution was voted on and was approved by all wings
- iii. C/Hola suggested a PAO newsletter specifically highlighting RCAC members by publishing biographies and pictures of each member. C/Dinkens and C/Parkoff suggested extending it over multiple months rather than putting it all in one newsletter.
- iv. C/Parkoff proposed his National Instagram takeover and his proposal will be voted on next month to be passed up to NCAC for approval.
- v. Communication
 1. The Region Discord has been disbanded
 2. Email and Microsoft Teams are currently the only approved methods of communication

1. CLOSING BUSINESS:

- a. Summation: The meeting was summarized for the council by the recorder.
- b. Adjournment: The meeting was adjourned at 2113 hours, MT.

2. Any questions regarding these minutes should be directed to the RMR CAC Recorder, C/1st Lt Zvi M. Parkoff, at zparkoff@cap.gov.

//SIGNED//

Zvi M. Parkoff, C/1st Lt, CAP
Recorder