



ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
640 North 2360 West
Salt Lake City, UT 84116-2956



14 January 2024

MEMORANDUM FOR ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL

FROM: ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL RECORDER

SUBJECT: Meeting Minutes for 14 January 2024

1. Listed below are the minutes for the Rocky Mountain Region Cadet Advisory Council meeting on 14 January 2024, which was held via Microsoft Teams from 2000-2127 MST
2. OPENING BUSINESS:
 - a. The Rocky Mountain Region Cadet Advisory Council was called to order at 2000 MST
 - b. Roll Call:
 - i. RMR CAC Chair: C/Lt Col Hola - Present
 - ii. RMR CAC Vice Chair: C/Lt Col Walsh - Present
 - iii. RMR CAC Recorder: C/Capt Moser - Present
 - iv. RMR CAC Assistant Recorder: C/1st Lt Reeves - Present
 - v. RMR-NCAC Primary representative: C/Col Petro -Present
 - vi. RMR-NCAC Secondary Representative: C/Lt Col Nelson - Excused
 - vii. COWG Primary Representative: C/Maj Jimenez - Present
 - viii. COWG Assistant Representative: C/Maj Lane - Present
 - ix. IDWG Primary Representative: C/Capt Snell - Present
 - x. IDWG Assistant Representative: C/Maj Therkildsen - Present
 - xi. MTWG Primary Representative: C/2d Lt Clement - Present
 - xii. MTWG Assistant Representative: C/SMSgt Poteet - Present
 - xiii. UTWG Primary Representative: C/Lt Col Sheik Guarin - Present
 - xiv. UTWG Assistant Representative: C/Capt Benjamin Keelberger -Present
 - xv. WYWG Primary Representative: C/CMSgt Sheets - Present
 - xvi. WYWG Assistant Representative: C/TSgt Abigail LaFrentz - Present
 - xvii. RMR CAC Senior Advisor: CMSgt Furniss - Present
 - xviii. RMR CAC Senior Assistant Advisor: Maj Peeples - Excused
 - xix. RMR CAC Newsletter Editor-in-Chief: C/Lt Col Eisman - Present
 - xx. RMR CAC Newsletter Editor: C/Capt Davis - Excused
 - xxi. RMR CAC Newsletter Editor: C/Capt Piper - Present
 - xxii. RMR CAC Newsletter Reporter: C/CMSgt Pope - Excused
 - xxiii. RMR CAC Newsletter Reporter: C/CMSgt Miller - Present

- xxiv. RMR CAC Newsletter Reporter: C/CMSgt Swan - Present
- xxv. RMR CAC Newsletter Reporter: C/SMSgt Higby-Siderfin - Present
- xxvi. Meeting guests: C/1st Lt Leckie (IDWG CAC Chair) & C/SMSge Stonhil (IDWG CAC Recorder)

- c. A quorum was present at the January meeting of the RMR CAC, with all 5 wings represented and a total of 22 Cadets at the meeting.

3. Wing Reports:

a. Utah Wing:

i. Report by C/Lt Col Guarin

1. The UTWG CAC will be holding their first official meeting on January 27th.
2. They just had a staff meeting at 1800 on Jan 14th.
3. The UTWG CAC still doesn't have much participation from the squadrons in the wings but is working on that.
4. The UTWG is planning their Wing conference for March.

b. Wyoming Wing:

i. Report by C/CMSgt Sheets

1. The WYWG CAC had a meeting last week with good attendance. It was a quick meeting with little discussion.

c. Colorado Wing:

i. Report by C/Lt Col Jimenez

1. The COWG CAC last met on Dec 17th
2. They are currently working on three proposals, two from their Leadership committee and one is the graduation stole proposal.
3. The COWG CAC will be holding their first in-person meeting next Sunday.

d. Idaho Wing:

i. Report by C/Capt Snell

1. The last IDWG CAC meeting had low attendance, was very short, and not much committee work was done.
2. On January 14th, the command staff got together to discuss and come up with a plan for improving productivity in the Council.

e. Montana Wing:

i. Report by C/2d Lt Clement & C/SMSgt Poteet

1. This coming weekend (Friday, Saturday, and Sunday), the MTWG is having a drill day, at which the Wing CAC will have an in-person meeting.
 2. The wing is scheduling a communications evaluation for April.
 3. Attendance at the last Wing CAC meeting was good, and the Council now has at least one representative from every squadron in the Wing.
 4. Starting a lot of new committees, such as a Newsletter committee and an Operations committee, to help with consistency of how things are run for future CAC terms.
 - f. National Cadet Advisory Council Report:
 - i. Report from C/Col Petro
 - ii. The NCAC is working on finalizing committees:
 1. Required Staff Training (RST)
 2. Scholarships for underrepresented minorities
 3. Spaatz PT requirements
 - iii. The NCAC will have an in-person meeting and the winter command council at the National Legislative Day (NLD).
 - g. Senior Advisor Report:
 - i. Report from Chief Furniss
 1. Working on last year's taskings with Col Hess.
 2. NCC will be at the regional level this year.
 3. The commander's call is tomorrow, with C/Col Hola representing the RMR CAC.
4. Approval of last meeting minutes
 - a. Here is a link to the Website with the last meeting minutes:
<https://rmr.cap.gov/missions/cadet-programs/cadet-advisory-council/cac-documents>
 - b. The vote passed unanimously, approving the last meeting minutes.
5. OLD BUSINESS:
 - a. Note from the Chair:
 - i. C/Lt Col Hola recommends that members follow along in the agenda that was sent out to help the meeting run smoothly.
 - b. Newsletter Committee report
 - i. Report from C/Lt Col Eisman
 1. The newsletter staff plans to have two Cadet spotlights in the next newsletter and an article from each Wing within the region.
 - c. Conference tasking committee report

- i. Report from C/2d Lt Clement
 - 1. The conference tasking committee is working on getting information from the wings about their conferences.
- d. CAC awareness committee report
 - i. Report by C/CMSgt Poteet
 - 1. Their last meeting was on the 19th of December.
 - 2. They worked on compiling information from Idaho and Colorado Wings, which consisted of their strengths, weaknesses, and possible solutions for why the cadets in the wings don't have an awareness of CAC.
 - 3. The CAC awareness committee will have their next meeting on January 28th.
- e. In-person meeting committee
 - i. Report by C/Lt Col Therkildsen
 - 1. The committee hasn't had a meeting yet due to a lack of information to talk about.
 - 2. C/Lt Col Therkildsen is working on getting more information.
- f. Recruitment and retention committee
 - i. Report by C/Capt Snell
 - ii. Rather than recreating what the NCAC is working on, the committee will compile it and work on getting the info out to people.
- g. C/Lt Col Hola Sent out a document by C/Lt Col Walsh outlining the committees and their purposes.
- h. Communications:
 - i. C/Lt Col Hola re-emphasized copying the executive staff on all emails and having cameras on during the meeting

6. NEW BUSINESS:

- a. Open Floor
 - i. Brought up by C/SMSgt Higby-Siderfin, the council discussed the posting of the newsletter on social media and the use of QR codes on the newsletter which could be used for proposing ideas to the newsletter staff.
 - 1. In response to this, C/Lt Col Eisman said that we aren't actually allowed to post the newsletter itself on social media because that interferes with Public Affairs (PA). It can be tasked to the Newsletter committee to create documents, but they cannot act as a PA group.
 - ii. C/Capt Snell proposed having the Council get more involved with the planning and organization of the RMR Cadet Competition.
 - iii. C/Lt Col Hola asked if anyone has any objection to filling out a feedback form to help improvements within the council.

- iv. C/Lt Col Hola asked if the CAC would be interested in having proposal/operation paper workshops before the RCAC meetings.
 - v. The council gave suggestions and feedback concerning the COWG CAC participation issues that C/Col Jimenez brought up.
 - b. C/Lt Col Hola and Chief Furniss discuss the educational excellence award proposal and other proposals from last term that are being worked on at the region level.
 - c. C/Lt Col Hola expresses the difficulty that cadets in COWG are having with doing proctored tests due to mainly doing the interactive modules.
 - i. C/Lt Col Hola would like the Council to be thinking about this between now and the next meeting.
 - d. Online meeting expectations C/Lt Col Hola
 - i. (reminder)We usually hear the same people talk, so we would like a 360 view from everyone on the council so we can have a broad perspective on things.
 - ii. Motioning
 - 1. We would like more people to be motioning and engaged

7. CLOSING BUSINESS:

- a. The next meeting of the RCAC will be February 4th, 2024, at 2000 MST over Microsoft Teams unless otherwise stated.
- b. The meeting was adjourned at: 2127 MST

//SIGNED//

Daniel A. Moser, C/Capt, CAP
RMR CAC Recorder