



**ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL**  
**CIVIL AIR PATROL**  
**UNITED STATES AIR FORCE AUXILIARY**  
640 North 2360 West  
Salt Lake City, UT 84116-2956



14 April 2024

MEMORANDUM FOR ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL

FROM: ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL RECORDER

SUBJECT: Meeting Minutes for 14 April 2024

1. Listed below are the minutes for the Rocky Mountain Region Cadet Advisory Council meeting on 14 April 2024, which was held via Microsoft Teams from 2001-2106 MDT
2. OPENING BUSINESS:
  - a. The Rocky Mountain Region Cadet Advisory Council was called to order at 2001 MDT
  - b. Roll Call:
    - i. RMR CAC Chair: C/Lt Col Hola - Present
    - ii. RMR CAC Vice Chair: C/Lt Col Walsh - Present
    - iii. RMR CAC Recorder: C/Maj Moser - Present
    - iv. RMR CAC Assistant Recorder: C/1st Lt Reeves - Excused
    - v. RMR-NCAC Primary representative: C/Col Petro - Present
    - vi. RMR-NCAC Secondary Representative: C/Lt Col Nelson - Present
    - vii. COWG Primary Representative: C/Lt Col Jimenez - Present
    - viii. COWG Assistant Representative: C/Lt Col Lane - Present
    - ix. IDWG Primary Representative: C/Capt Snell - Present
    - x. IDWG Assistant Representative: C/Lt Col Therkildsen - Present
    - xi. MTWG Primary Representative: C/1st Lt Clement - Present
    - xii. MTWG Assistant Representative: C/CMSgt Poteet - Present
    - xiii. UTWG Primary Representative: C/Lt Col Sheik Guarin - Present
    - xiv. UTWG Assistant Representative: C/Capt Benjamin Keelberger - Excused
    - xv. WYWG Primary Representative: C/CMSgt Sheets - Excused
    - xvi. WYWG Assistant Representative: C/TSgt Abigail LaFrentz - Present
    - xvii. RMR CAC Senior Representative: CMSgt Furniss - Present
    - xviii. RMR CAC Senior Assistant Advisor: Maj Peeples - Excused
    - xix. RMR CAC Senior Assistant Advisor: 1st Lt Eisman - Present
    - xx. RMR CAC Newsletter Editor-in-Chief: C/2d Lt Clement - Present
    - xxi. RMR CAC Newsletter Editor: C/Capt Davis - Excused
    - xxii. RMR CAC Newsletter Editor: C/Maj Piper - Present
    - xxiii. RMR CAC Newsletter Reporter: C/CMSgt Miller - Present
    - xxiv. RMR CAC Newsletter Reporter: C/CMSgt Swan - Present

- xxv. RMR CAC Newsletter Reporter: C/CMSgt Higby-Siderfin - Excused
- xxvi. Meeting guests: C/CMSgt Stonhill
- c. A quorum (3 out of 5) was present at the October meeting of the RMR CAC.
- d. Wing Reports:
  - i. Utah Wing report from C/Lt Col Guarin:
    - 1. The UTWG CAC has not met in the last month due to a change in the Wing Director of Cadet Programs.
    - 2. Planning sUAS training for July.
    - 3. Encampment selections have been finalized.
    - 4. One Cadet Wings graduate in the past week.
  - ii. Colorado Wing report from C/Lt Col Jaminez & C/Lt Col Lane:
    - 1. The last meeting of the COWG CAC was on March 17th.
    - 2. The COWG CAC has a proposal for the Wing commander to start a newsletter that will start near the end of the term and will release a newsletter every three months.
    - 3. Two other proposals were sent back to the committees for final edits and will be sent to the Wing commander once they are finalized.
    - 4. The Wing is holding a CAC retreat April 19-21st.
    - 5. The COWG CAC has made a proposal to standardize the application process for CAC positions.
    - 6. The COWG CAC has proposed to create a Strava group (a physical activity tracking system) with the goal of the cadets in the wing running 500 miles collectively in a four-month period.
  - ii. Wyoming Wing report from C/SMSgt LaFrentz
    - 1. Most of the representatives were present at the last WYWG CAC meeting. C/CMSgt Poteet (CAC awareness committee chair) was a special guest at the meeting.
      - a. Discussed the WYWG conference, Encampment, Cadet Competition, and glider orientation flights.
    - 2. The next WYWG CAC meeting will be at Encampment.
    - 3. Chief Furniss asked why WYWG isn't having a Wing Cadet Competition.
    - 4. C/SMSgt LaFrentz stated that it is because the Wing only has two teams this year and didn't find it necessary to have it.
    - 5. Chief Furniss said that having the Wing Cadet Competition could still be good practice for the Region Cadet Competition and recommends that C/SMSgt LaFrentz bring that up as a WCAC rep.

6. C/SMSGT LaFrentz said she would bring that up at the next meeting.
    - iii. Idaho Wing report from C/Capt Snell and C/Lt Col Therkildsen
      1. The IDWG CAC last met on April 7th.
      2. The IDWG CAC is having difficulty communicating with their Chair.
      3. Encampment staff are still working on getting different positions assigned because of changes in student expectation numbers.
    - iii. Montana Wing report from C/CMSgt Poteet
      1. MTWG has a Wing drill coming up for April 26th-28th.
      2. About halfway through selecting Encampment staff.
      3. The MTWG CAC just got its very first newsletter out.
      4. The MTWG started a Social Media Committee.
  - e. National Cadet Advisory Council Report from C/Col Petro
    - i. The NCAC had their in-person meeting during the National Legislative Day.
    - ii. CAC is looking at a couple of different proposals, such as:
      1. A cadet app modeled after what the Pacific Region is doing.
      2. The proposal of phase one cadets not being permitted to wear Blues
  - f. Senior Advisor Report from Chief Furniss and 1st Lt Eisman
    - i. 1st Lt Eisman is now working as an Assistant Senior advisor along with Maj Peeples. 1st Lt Eisman will be working mainly with the newsletter committee.
    - ii. Chief Furniss reminds C/Lt Col HOLA that a few tasks should be addressed during this meeting, such as social media tasks.
    - iii. Chief Furniss talked about URMR and some of the opportunities that will be there this year.
    - iv. 1st Lt Eisman let the council know that if he hasn't been responding to some emails, it isn't because he was ignoring them but couldn't respond due to the transition from Cadet to Senior.
3. Approval of last meeting minutes
  - a. The council reviewed the last meeting minutes and voted to approve them unanimously.
4. OLD BUSINESS:
  - a. Newsletter committee report from C/1st Lt Clement

- i. Just put out the March Newsletter.
  - ii. Working on getting set up with a new Google software instead of Adobe.
  - iii. Working on getting an April Newsletter out.
  - iv. C/CMSgt Higby-Siderfin brought up some concerns about how he hasn't seen any newsletters since December.
  - v. Good discussion and information was given in relation to C/CMSgt Higby-Siderfin's concerns from C/Lt Col Hola, Chief Furniss, and 1st Lt Eisman.
    - 1. Summary: 1st Lt Eisman said they have all the information and material. They just need to compile it and send it to the Region for approval.
  - vi. C/Lt Col Hola reminds the council that if they know anyone who is not receiving the newsletters, they should first check if their email is correct in e-services.
  - vii. Chief Furniss brought up that anyone can also go to the RMR website and view the newsletters there.
- b. Wing Conferences committee report from C/1st Lt Clement
  - i. The committee met last on March 16th.
  - ii. Reviewed information they gathered from all five wings at the March 16th meeting.
  - iii. The committee will be meeting later this month to compile ideas for the improvement of conferences.
- c. CAC awareness committee report from C/CMSgt Poteet
  - i. The committee met last Friday (April 12th). At the meeting, they solidified what they wanted to put into the pamphlet they are making.
  - ii. The committee will be trying to meet more than once a month to help get things finished.
  - iii. The Committee sent out a survey to the CAC chairs in each wing to collect more information and details for the pamphlet.
- d. Report on the In-person meeting from C/Lt Col Hola
  - i. This committee was disbanded, with the RMR CAC executive staff handling planning for the in-person meeting.
  - ii. The meeting will most likely be a weekend-type activity during the summertime.
  - iii. More information to come soon.
- e. Recruitment & Retention Committee report from C/Capt Snell
  - i. C/Capt Snell is still compiling a bunch of information in relation to Recruitment and Retention.
- f. RMR Cadet Competition Committee report from C/Maj Piper

- i. The committee met last on the 22nd of March with full attendance.
  - ii. The committee discussed some of the following:
    - 1. creating an SOP and position paper to help outline how to run the RCC (Region Cadet Competition) better.
    - 2. Possible times and locations.
    - 3. New event ideas.
    - 4. A new grading system to help minimize confusion on the part of the judges.
  - iii. Chief Furniss recommends working on more electives regarding RCC, as that was a main point from Col Hess.
- g. Information on Social Media for the RCAC from C/Lt Col Hola
- i. C/Lt Col Hola discussed the Social Media tasking from Col Hess and asked for three volunteers to work on that task.
  - ii. We had three volunteers to work on the social media tasking: C/CMSgt Higby-Siderfin, C/Lt Col Guarin, and C/2d Lt Miller.

5. NEW BUSINESS:

- a. C/Lt Col Hola talked about the committee chair meeting that they had right before this meeting and requested that those who were unable to attend (C/1st Lt Clement and C/Maj Piper) give their brief update.
  - i. C/Lt Col Hola asked two main questions:
    - 1. What would you like to see at the end of your tasks, and how can we benefit from that?
  - ii. Information from the conferences committee chair, C/1st Lt Clement
    - 1. The end goal is to create a pamphlet or a helpful resource for Wings to get ideas from when planning Conferences to help make them more interactive and productive for Seniors and Cadets.
  - iii. Information from the RCC committee chair, C/Maj Piper
    - 1. The end goal for the RCC committee is to create a position paper or some sort of plan to outline better ways to run cadet competitions.
- b. OPEN FLOOR:
  - i. C/Lt Col Guarin asked about who to reach out to for information on URM.
    - 1. Chief Furniss said that the director is Isaac Stone this year.
    - 2. C/Lt Col Guarin asked when staff applications for URM closed and why there hasn't been any communication about that.
    - 3. Chief Furniss advised reaching out to the director about it.
  - ii. C/Lt Col Jaminez mentioned that she heard the deadline for the RCC proposal was April 1st but sees that the Committee is still working on it.

1. C/Maj Piper said that that information may be incorrect but will double check and reach out to C/Lt Col Jaminez once he finds out more.
- iii. C/Lt Col Nelson (in response to C/Lt Col Guarin's previous question regarding RMRCLS) stated that the information relating to RMRCLS was only sent out to COWG member's emails and on the COWG Facebook page.

6. CLOSING BUSINESS:

- a. C/Maj Moser gave the summation of the meeting minutes.
- b. The next meeting of the RMR CAC will be May 19th, 2024, at 2000 MDT, over Microsoft Teams unless otherwise stated.
- c. The meeting was adjourned at 2106 MDT.

//SIGNED//

Daniel A. Moser, C/Maj, CAP  
RMR CAC Recorder