



ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
P.O. Box 9507 F.E. Warren AFB
Cheyenne, WY 82003



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8 January 2023

MEMORANDUM FOR ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL

FROM: RECORDER

SUBJECT: Meeting Minutes for 8 January 2023

1. Listed below are the minutes for the RMR Cadet Advisory Council meeting of 8 January 2023, which was held via Google Meets from 2008-2135 MST.
2. OPENING BUSINESS: C/Capt Gargano called the council to order at 2008 MST.
 - a. Roll Call:
 - i. RMR CAC Chair: C/Lt Col Petro - Present
 - ii. RMR CAC Vice Chair: C/Capt Gargano - Present
 - iii. RMR CAC Recorder: C/1st Lt Parkoff - Present
 - iv. RMR CAC Editor in Chief: C/1st Lt Jimenez - Absent
 - v. COWG Primary Representative - Present
 - vi. COWG Assistant Representative - Present
 - vii. IDWG Primary Representative - Present
 - viii. IDWG Assistant Representative - Excused
 - ix. MTWG Primary Representative - Present
 - x. MTWG Assistant Representative - Present
 - xi. UTWG Primary Representative - Present
 - xii. UTWG Assistant Representative - Not Assigned
 - xiii. WYWG Primary Representative - Absent
 - xiv. WYWG Assistant Representative - Present
 - b. A quorum was present at the January meeting of the RMR CAC.
 - c. Approval of the Minutes -
 - i. The minutes from the December meeting were approved.
 - d. Wing Reports -
 - i. Colorado Wing: Concluded their winter encampment with 90 graduates and 30 staff. Their in-person meeting is scheduled for January 15th. They have been having issues with proposals and committee attendance but have 2 proposals and 1 activity underway
 1. Taskings: high recruitment

- ii. Idaho Wing: Main goal has been attendance. Their plans halted momentarily. The winter encampment was a success.
 - 1. Taskings: none at the moment
- iii. Montana Wing: They have had low attendance but it should be fixed. A leadership school for all phases was created by the CAC which will be held next Friday-Sunday at Fort Harrison.
 - 1. Taskings: identity wing threats
- iv. Utah Wing: Attendance is back up, however not full squadron representation at the meetings. They are creating a wingman activity for Airman-NCOs. They are also preparing for their encampment in June.
 - 1. Taskings: higher recruitment and retention and public affairs
- v. Wyoming Wing: All but two squadrons were present at their last meeting. They are planning their March cadet competition and have completed their wing conference. They also have several running colorguards.
 - 1. Taskings: prepare for their February SARX and March cadet competition
- e. NCAC Report -
 - i. C/Col Miscio: NCAC had their in-person meeting January 5-7. Their cadet competition and field testing committees have finished their taskings, and a squadron meeting committee and senior member TLC committee have been created. Their next meeting is February 19 and the next in-person meeting is March 4th. They have one open committee slot.
 - ii. C/Col Harris: Not Present to give a report. Reach out for details.
- f. Senior Adviser Report -
 - i. CMSgt Furniss: The December newsletter was never posted and leadership has not been passing down taskings effectively.

3. OLD BUSINESS:

- a. Newsletter Discussion
 - i. The PAO committee met December 10, but all communication broke down. All wings except for Idaho did not turn in their PA packages for the December newsletter and Wyoming turned theirs in days late. This happened even though every wing committed to turn in packages complete and on time.
 - 1. C/Nelson discussed that his Wing has committees but they haven't accomplished anything. His solution is for the RCAC to create a committee to create clear standards and taskings.
 - a. C/Petro clarified that it would be a standards and evaluation committee.

- b. C/Gargano noted that communication is breaking from the PAO leadership or the leadership from the committee leadership. He suggested that the CAC be able to review the not-yet-published document 60-35 for clarity on how to run CAC effectively. He also recommended that task conditions and standards need to be set for every tasking
- c. C/Parkoff commented that this might be an issue with taskings not being passed down the chain of command effectively
- d. More discussion occurred from the CAC and a final resolution that leadership must ensure that taskings are being passed down to each Wing with clear standards and conditions.
- e. C/Gargano also noted on the side that the newsletters should start to be named by the month they are published, not the month before.

- b. Motivation for Taskings
 - i. Taskings will be arriving so remember to stay motivated
- c. Updates on Cadet Track Planning
 - i. There has been a committee created but no tasking have been assigned yet.

4. NEW BUSINESS:

- a. Hardships in Wing CAC
 - i. If Wings need help with anything - please make sure to reach out to the RCAC for help.
- b. Assistants to Wing CACs
 - i. Utah wing has still not assigned an assistant, which is unacceptable
- c. Standing Committee Reports
 - i. Public Affairs: see Old Business: Newsletter Discussion
 - ii. Operations: A proposal will be sent out this month to region leadership for a request that the In-person meeting be held at the region conference
- d. In-person Meeting
 - i. See Standing Committee Reports: Operations
- e. Open Floor
 - i. Tabled for time
- f. Individual Meetings
 - i. Tabled for time
- g. NCAC Contact Request
 - i. Tabled for time

1. CLOSING BUSINESS:
 - a. Summation: The meeting was summarized for the council by the recorder.
 - b. Adjournment: The meeting was adjourned at 2135 hours, MT.

2. Any questions regarding these minutes should be directed to the RMR CAC Recorder, C/1st Lt Zvi M. Parkoff, at zparkoff@cap.gov.

//SIGNED//

Zvi M. Parkoff, C/1st Lt, CAP
Recorder