**HEADQUARTERS ROCKY MOUNTAIN REGION** 

**CIVIL AIR PATROL**

**UNITED STATES AIR FORCE AUXILIARY**

P.O. Box 9507 F.E. Warren AFB

Cheyenne, WY 82003

12 December 2021

MEMORANDUM FOR RMR CADET ADVISORY COUNCIL

FROM: RMR CAC RECORDER

SUBJECT: RMR CAC Meeting Minutes for 12 December 2021

1. Listed below are the minutes for the RMR Cadet Advisory Council meeting of 12 December 2021, which was held via Microsoft Teams from 2003-2057 MST. The meeting recording can be viewed via the following link:

2. OPENING BUSINESS: C/Col Harris called the council to order at 2003 MST. a. Roll Call:

i. RMR CAC Chair: C/Col Anayia Harris - Present

ii. RMR CAC Vice-Chair: C/Maj Cooper Eisman - Present

iii. RMR CAC Recorder: C/Capt Nicholas Gargano Jr. - Present

iv. COWG Primary Representative: C/Lt Col Margaret Cole - Present v. COWG Assistant Representative: C/Maj Ryan Miscio - Present

vi. IDWG Primary Representative: C/1st Lt Shihara Fernando - Absent vii. IDWG Assistant Representative: C/Capt Hannah Hoaston - Absent viii. MTWG Primary Representative: C/Maj Gary Petro - Present

ix. MTWG Assistant Representative: C/Capt Zakkar Tusken - Present x. UTWG Primary Representative: C/Maj Khyber Lee - Absent

xi. UTWG Assistant Representative: Vacant - Present

xii. WYWG Primary Representative: C/Capt Clark Bailey - Absent

xiii. WYWG Assistant Representative: C/2dLt Nicholas Stong - Present b. A quorum was present at the December meeting of the RMR CAC.

c. Approval of the Minutes:

i. The November meeting minutes were unanimously approved by the council with three voting members (3Y-0N-2A).

d. Wing Reports -

i. Colorado Wing: The COWG CAC met on 11/21 and had a quorum. Several committees were created, to include service academy

awareness, aerospace education resources, and GES.

ii. Idaho Wing: No report given.

iii. Montana Wing: The MTWG CAC met on 12/11, and started a drill event committee. The MTWG CAC SAR committee created their

proposal.

iv. Utah Wing: The UTWG CAC will meet next on 12/19. There is an upcoming leadership academy that the CAC worked on. The UTWG CAC is currently working on getting color guard teams operational.

v. Wyoming Wing: The WYWG CAC is having trouble getting started up, with reps that are not active or contacted. C/Col Harris requested the information for the WYWG CAC Chair to provide assistance.

e. NCAC Report -

i. C/Capt Gargano: The NCAC is making progress on their committees, including a CAC pamphlet update, adventure based learning, service projects, eServices pamphlet, and much more. Fellow RCACs are off to a great start, and are working on several initiatives. The NCAC is

working on a February in person meeting.

f. Senior Adviser Report -

i. 1st Lt Varnes: No cadet programs updates at this time. NSCA

applications and CadetInvest applications are due soon.

3. OLD BUSINESS: C/LtCol Cole motioned to move to old business, and the motion was seconded by C/Maj Miscio.

a. Committee Reports -

i. Region Website Proposal: C/Lt Col Cole noted the committee worked on a position paper for this tasking, outlining the purpose,

importance, and what would be on it. C/LtCol Cole motioned to

approve the proposal, and was seconded by C/Maj Petro. The motion passed unanimously (4Y-0N-1A). The proposal will be sent to senior advisers for approval.

ii. CAC Presentation Proposal: C/Maj Miscio met last month with the committee, and drafted an outline presentation and position paper. C/Col Harris noted she would send feedback to the committee

regarding the slides. C/2dLt Stong mentioned the presentation could use more work. It was determined the council would revisit the

presentation at the next meeting.

iii. Newsletter Proposal: C/Maj Eisman mentioned he was unable to meet with the committee since the previous meeting, but had made contact with members. A meeting will be held within the first two weeks of January. C/Col Harris requested work completed before the January meeting, and C/Maj Eisman agreed.

b. Cadet Competition -

i. 1st Lt Varnes: The region has started work on planning a cadet competition based on feedback. C/2dLt Stong noted there was

interest in his home squadron regarding the competition. C/Maj Petro added cadets would be very interested in such an event, and that

information can be passed through WCACs for wings that are not

familiar with the event. Refer to the cadet competition pamphlet for

additional information regarding the event.

c. NCAC Remedial Squadron Pamphlet Tasking -

i. C/Maj Petro noted he was looking for more information to bring to MTWG. The pamphlet was sent to representatives for them to review and bring back to their wings for consideration. C/Col Harris requested that representatives send contact info of units that would be

interested in testing the pamphlet by 31 December 2021. The council

set the goal of submitting the findings in March.

4. NEW BUSINESS: C/2dLt Stong motioned to move to new business, and the motion was seconded by C/Maj Miscio.

a. Open Floor -

i. C/Capt Tusken: Noted he was not receiving CAC emails. C/Col Harris updated the roster to reflect the correct email address.

5. CLOSING BUSINESS:

a. Summation: The meeting was summarized for the council by the recorder. b. Adjournment: The meeting was adjourned at 2057 hours, MST.

i. A motion was made by C/Maj Petro to adjourn the meeting, and was seconded by C/2dLt Stong.

c. The next RMR CAC meeting will occur on 9 January 2022 at 2000 MST.

6. Any questions regarding these minutes should be directed to the RMR CAC Recorder, C/Capt Nicholas W. Gargano Jr., at ngarganoCAP@gmail.com.

Nicholas W. Gargano Jr., C/Capt, CAP

RMR CAC Recorder

cc:

RMR/CC

RMR/DCS - CP

2 Attachments:

1. RMR CAC Project Board

2. RMR CAC FY22 Attendance

**RMR Cadet Advisory Council PROJECT BOARD - CURRENT TERM & HISTORICAL**

**LAST UPDATED COORDINATION BY** On Standby

12 Dec 21 C/Col Anaiya Harris RMR CAC Chair 21-22 Closed

Chief Noel Furniss RMR CAC Senior Adviser In Process (Carry

Over)

Maj Timothy Thornton RMR Cadet Programs CP

Implemented

**CHAIR ITEM NO. TITLE PROJECT DESCRIPTION**

**STATUS FOR RMR**

**CAC NEXT ACTION**

**RECOMMENDED ACTION**

**FOR RMR/CC Documents DISPOSITION PER RCAC FEEDBACK FROM RMR/CC**

**Harris** 22-01 RMR/CC Tasking: CAC Presentation Project

22-02 RMR/CC Tasking:

Webpage

22-03 RMR/CC Tasking:

Newsletter

**HISTORICAL**

**Previous Chair**

Create a proposal, to include a presentation, that can be used at the squadron level to

increase interest in CAC. Create a proposal to establish a RMR CAC presence on the RMR webpage, to include member biographies, progress, and important documents

Create a proposal to establish a RMR CAC Newsletter to promote council transparency, and keep RMR cadets aware of CAC actions.

**In Process** Submit proposal to RMR CAC for review, and vote

to send to CP.

CP Submit proposal to RMR CAC for review, and vote

to send to CP.

**In Process** Submit proposal to RMR CAC for review, and vote

to send to CP.

Direct RMR/IT to work with RMR CAC to establish a presense on the website.

https://drive. google.

com/file/d/1ZeTs URTxsdaJT0hY\_F W6n08GCQWaDr PF/view?

usp=sharing

**RMR CAC FY22 MASTER ATTENDANCE**

**Please direct any questions or report any discrepancies to the RMR CAC Recorder, C/Capt Gargano, at ngarganoCAP@gmail.com**

**LAST UPDATED COORDINATED BY:**

12 December 21 C/Col Anaiya Harris Chair

C/Maj Cooper Eisman Vice Chair

C/Capt Nicholas Gargano Jr. Recorder

**Position: Name October 22 November 22 December 12 January February March April May June July August September** Chair: C/Col Anaiya Harris Present Present Present

Vice Chair: C/Maj Cooper Eisman Excused Present Present

Recorder: C/Capt Nicholas Gargano Jr. Present Present Present

COWG P: C/Lt Col Margaret Cole Excused Present Present

COWG A: C/Maj Ryan Miscio Excused Present Present

IDWG P: C/1st Lt Shihara Fernando Present Present Excused

IDWG A: C/Capt Hannah Hoatson Absent Present Excused

MTWG P: C/Maj Gary Petro Present Present Present

MTWG A: C/Capt Zakkar Tusken Present Absent Present

UTWG P: C/Maj Khyber L Lee Present Present Absent

UTWG A: Vacant Absent Present Present

WYWG P: C/Capt Clark Bailey Absent Absent Absent

WYWG A: C/2dLt Nicholas Stong Present Present Present