



**ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL**  
**CIVIL AIR PATROL**  
**UNITED STATES AIR FORCE AUXILIARY**  
640 North 2360 West  
Salt Lake City, UT 84116-2956



10 March 2024

MEMORANDUM FOR: ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL

FROM: RMR CAC RECORDER

SUBJECT: Meeting Minutes for 10 March 2024

1. Listed below are the minutes for the Rocky Mountain Region Cadet Advisory Council meeting on 10 March 2024, which was held via Microsoft Teams from **(2001 - 2119)**

2. OPENING BUSINESS:

a. The Rocky Mountain Region Cadet Advisory Council was called to order at:  
2001 MDT

b. Roll Call:

- i. RMR CAC Chair: C/Lt Col Hola - Present
- ii. RMR CAC Vice Chair: C/Maj Walsh - Present
- iii. RMR CAC Recorder: C/Capt Moser - Present
- iv. RMR CAC Assistant Recorder: C/1st Lt Reeves - Present
- v. RMR-NCAC Primary representative: C/Col Petro - Excused
- vi. RMR-NCAC Secondary Representative: C/Lt Col Nelson - Present
- vii. COWG Primary Representative: C/Maj Jimenez - Present
- viii. COWG Assistant Representative: C/Maj Lane - Present
- ix. IDWG Primary Representative: C/Capt Snell - Present
- x. IDWG Assistant Representative: C/Lt Col Therkildsen - Excused
- xi. MTWG Primary Representative: C/2d Lt Clement - Present
- xii. MTWG Assistant Representative: C/SMSgt Poteet - Present
- xiii. UTWG Primary Representative: C/Lt Col Sheik Guarin - Present
- xiv. UTWG Assistant Representative: C/Capt Benjamin Keelberger - Present
- xv. WYWG Primary Representative: C/CMSgt Sheets - Present
- xvi. WYWG Assistant Representative: C/TSgt Abigail LaFrentz - Present
- xvii. RMR CAC Senior Representative: CMSgt Furniss - Excused
- xviii. RMR CAC Senior Assistant Advisor: Maj Peoples - Present
- xix. RMR CAC Newsletter Editor-in-Chief: C/1st Lt Clement - Present
- xx. RMR CAC Newsletter Editor: C/Capt Davis - Present
- xxi. RMR CAC Newsletter Editor: C/Capt Piper - Present

- xxii. RMR CAC Newsletter Reporter: C/CMSgt Miller - Present
- xxiii. RMR CAC Newsletter Reporter: C/CMSgt Swan - Present
- xxiv. RMR CAC Newsletter Reporter: C/SMSgt Higby-Siderfin - Present
- xxv. Meeting guests: FO Jesse Dickenson UTWG
- c. A quorum (3 out of 5) was present at the October meeting of the RMR CAC.

d. Wing Reports:

i. Colorado Wing:

1. Report by C/Lt Col Jimenez & C/Lt Col Lane

- a. Met on the 18th Feb., went over all committees, CAC retreat coming up on April 19th to the 21st. Possible for a "Strava group" which is described as a fitness group. The goal is to connect COWG and collectively run 500 miles within a span of 4 months.

ii. Idaho Wing:

1. Report by C/Capt Snell

- a. Is going through an encampment "revamp" to become larger; 140 students and 11 flights.

iii. Utah Wing:

1. Report by C/Lt Col Guarin & C/Capt Kleeberger

- a. Had their UTWG Conference, while at Conference they had an in-person CAC meeting. At least half of the squadrons in UTWG came to the Conference. The wing is trying to get a bigger and better ES presence in the wing. Having an "ES Olympics" where all ground teams compete wing-wide.

iv. Montana Wing:

1. Report by C/1st Lt Clement and C/CMSgt Poteet

- a. Working on Recruitment and Retention, having a SARex March 15-17th. CAC is doing well with good participation. They have their first newsletter ready for release at the beginning of Q3 of FY24. Starting an Instagram and Facebook.

v. Wyoming Wing:

1. Report by C/CMSgt Sheets & C/MSgt LaFrentz

- a. Discussed encampment, all staff assigned. Wing Conference will be happening. Glider flights may be happening, but not in the near future.

e. National Cadet Advisory Council Report:

i. Report by C/Lt Col Nelson

- 1. Had a By-annual conference recently. Proposed 4 committees; Required Staff Training, Programs Diversity and Inclusion Committee, Spaatz Fitness Evaluation Committee due to the

mass amount of PT waivers and lack of Spaatz cadets, and Honor/Color Guard Funding/Training Committee.

f. Senior Advisor Report:

i. Report given by Maj Peebles

1. The UTWG Conference went well as well as the UTWG CAC in-person meeting. Region staff needs a date of the next release on the RMR Newsletter.

3. Approval of last meeting minutes

- a. The vote passed unanimously, approving the February RMR CAC meeting

4. OLD BUSINESS:

a. Newsletter Committee Report

i. Report by C/1st Lt. Clement (EIC)

1. Working to get in contact with members of the committee. Meeting happening soon.

b. Conferences Committee Report

i. Report by C/1st Lt. Lt Clement

1. Meeting Saturday, March 16th. Hoping to get info from the UTWG Conference that happened recently.

c. CAC Awareness Committee Report

i. Report by C/CMSgt Poteet

1. Met in February, planning to meet soon. Discussing the final outcome of the committee. Looking at making a booklet/form for this final outcome.

d. Rocky Mountain Region Cadet Competition Tasking Report

i. Report by C/Capt Piper

1. Met recently; went over what they wanted to do with the committee, which all agreed that making an operating procedure. Discussed activities for RCC. Reached out to wings and if they were satisfied with their competitions last year.

e. In-Person Meeting Committee Report

i. Report by C/1st Lt Reeves

1. New developments have made a new chair (C/1st Lt. Reeves) to be put into position. Hopeful to be done with this committee by the end of April.

f. Recruitment & Retention Committee Report

i. Report by C/Capt Snell

1. Goal is to take the information for people and make it applicable to different cultures and such.

g. Write up plans/reports for your committees

i. Brought up by C/Lt Col Hola

ii. Have report into the RMR CAC by the 14th of April

h. Position Paper/Operations Plan Seminar Review

i. By C/Lt Col Hola

1. With lots of comments from Council members

i. Proctored Tests Review

i. C/Lt Col Hola briefed the council on this topic

1. With lots of comments and ideas from the council

2. Could have this opened up to wing level
  3. Some support, but no immediate action taken
  - j. Participations Expectations Review
    - i. Review discussed by C/Lt Col Hola
5. NEW BUSINESS:
- a. OPEN FLOOR:
    - i. C/1st Lt Reeves
      1. Brought up some ideas for integrating the social media accounts for the RMR CAC.
      2. He proposed starting a committee to work on this.
        - a. A Vote was held to start a social media committee
          - i. The vote passed unanimously, creating the committee.
          - ii. C/Capt. Piper is the chairman
          - iii. Committee Members
            1. C/Lt Col. Gaurin
            2. C/2nd Lt. Miller
            3. C/CMSgt Poteet
6. CLOSING BUSINESS:
- a. The next meeting of the RCAC will be on 14 April 2023, at 2000 MT, over Microsoft Teams unless otherwise stated.
  - b. The meeting was adjourned at: 2119 MDT

//SIGNED//

Riley C. Reeves, C/1st Lt., CAP  
RMR CAC Asst. Recorder