



**ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL**  
**CIVIL AIR PATROL**  
**UNITED STATES AIR FORCE AUXILIARY**  
640 North 2360 West  
Salt Lake City, UT 84116-2956



13 August 2023

MEMORANDUM FOR ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL

FROM: ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL RECORDER

SUBJECT: Meeting Minutes for 10 September 2023

1. Listed below are the minutes for the Rocky Mountain Region Cadet Advisory Council meeting on 10 September 2023, which was held via Microsoft Teams from 2001-2113 MST.
2. OPENING BUSINESS:
  - a. The Rocky Mountain Region Cadet Advisory Council was called to order at 2001 MST.
  - b. Roll Call:
    - i. RMR CAC Chair: C/Col Petro - Present
    - ii. RMR CAC Vice Chair: C/Maj Gargano - Absent
    - iii. RMR CAC Recorder: C/Lt Col Hola - Present
    - iv. COWG Primary Representative - C/Lt Col Dinkins - Present
    - v. COWG Assistant Representative - C/Maj Jimenez - Excused
    - vi. IDWG Primary Representative - C/Lt Col Nelson - Present
    - vii. IDWG Assistant Representative - C/Capt Thomson - Present
    - viii. MTWG Primary Representative - C/Capt Gründler - Present
    - ix. MTWG Assistant Representative - C/1st Lt Reeves - Present
    - x. UTWG Primary Representative - C/Capt Walston - Absent
    - xi. WYWG Primary Representative - C/2d Lt Stong - Present
    - xii. WYWG Assistant Representative - C/1st Lt Lasnoski - Absent
  - c. A quorum was present at the September meeting of the RMR CAC.
  - d. The August meeting minutes were approved unanimously by the council.
  - e. Wing Reports:
    - i. Colorado Wing:
      1. The Colorado Wing is focusing on continuity and change for the last part of their COWG CAC term. Their winter encampment's executive staff has been selected and will be from 26 December 2024 - 3 January 2024. Their conference will be on 22, 23, and 24 September 2023.
    - ii. Idaho Wing:

1. The Idaho Wing Conference, planned by the CAC, will be on 15, 16, and 17 September 2023, and their final CAC meeting will take place there. They focused on surveying for feedback and improvement during their CAC term, and their PA committees were excellent at creating a larger media presence and a new CAC logo.
    - iii. Montana Wing:
      1. The Montana Wing opened up their CAC Officer applications on 9 September and will close on 20 September. They have a wing-wide SAREx on 16 and 17 September 2023, with their Wing Conference following shortly after.
    - iv. Utah Wing:
      1. No report was given at this meeting.
    - v. Wyoming Wing:
      1. The Wyoming Wing is focusing on fixing logical communication issues and increasing wing activities, recruiting and retention, and other ES activities. They have seen an increase in productivity since their term started.
  - f. National Cadet Advisory Council Report:
    - i. The National Cadet Advisory Council is in a low point right now, as they are focusing on the term changeover. The [NCAC Annual Report](#) is linked for anyone interested in reading what the NCAC has accomplished this term.
  - g. Senior Advisor Report:
    - i. CMSgt Furniss congratulated our incoming and outgoing RMR CAC members and instructed us to continue keeping up the good work.
3. OLD BUSINESS:
- a. Newsletter Discussion:
    - i. C/Lt Col Hola congratulated all of the new cadet appointees on the committee and is looking forward to seeing the newsletter grow as a result of their committee work.
  - b. Attendance:
    - i. For the FY2024 CAC term, all representatives must work together to ensure that their wing is represented at the council meetings. More information on the attendance policy can be found [here](#).
4. NEW BUSINESS:
- a. Public Affairs Committee:
    - i. C/Lt Col Hola stated his gratitude to our new committee appointees and is looking forward to seeing the seven assigned cadets transform the newsletter.
  - b. Communication:

- i. All CAC members are required to reply to emails and work with one another to hold each other accountable.
    - ii. C/Lt Col Hola also emphasized the importance of questions and will ensure that cadets will ask questions if they come up.
  - c. After Action Review:
    - i. All wing representatives stated their positives and areas for growth with this CAC term. They stated that the newsletter, work ethic, and committee productivity were high points, while communication and attendance were two areas for improvement for next term.
  - d. Attendance:
    - i. See Section 3B for more information.
  - e. The Amendments to the RMR CAC Constitution were approved unanimously. The amendments can be found [here](#).
- 5. OPEN FLOOR:
  - a. The council voted to change two of the meeting dates, as they conflict with holidays.
    - i. The new dates will be 4 February 2024 and 19 May 2024.
  - b. New Officers:
    - i. The RMR CAC Officers and National Cadet Advisory Council Representatives stated that they want to see continuity, change, and improvement with their councils, and plan to see more delegation, communication, and organization so we can plan more ES, sUAS, and strategic communication.
- 6. CLOSING BUSINESS:
  - a. C/Lt Col Hola congratulated everyone for their appointments and looks forward to the FY2024 term.
  - b. The first meeting RCAC FY2024 term meeting will be on 8 October 2023 at 2000 over Microsoft Teams, unless otherwise stated.
  - c. The meeting was adjourned at 2113 MST.

//SIGNED//

Spencer C. Hola, C/Lt Col, CAP  
RMR CAC Chair