



ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
640 North 2360 West
Salt Lake City, UT 84116-2956



10 December 2023

MEMORANDUM FOR ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL

FROM: ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL RECORDER

SUBJECT: Meeting Minutes for 10 December 2023

1. Listed below are the minutes for the Rocky Mountain Region Cadet Advisory Council meeting on 10 December 2023, which was held via Microsoft Teams from 2000-2110 MST
2. OPENING BUSINESS:
 - a. The Rocky Mountain Region Cadet Advisory Council was called to order at 2000 MST.
 - b. Roll Call:
 - i. RMR CAC Chair: C/Lt Col Hola - present
 - ii. RMR CAC Vice Chair: C/Maj Walsh - present
 - iii. RMR CAC Recorder: C/Capt Moser - present
 - iv. RMR CAC Assistant Recorder: C/1st Lt Reeves - present
 - v. RMR-NCAC Primary representative: C/Col Petro - present
 - vi. RMR-NCAC Secondary Representative: C/Lt Col Nelson - present
 - vii. COWG Primary Representative: C/Maj Jimenez - excused
 - viii. COWG Assistant Representative: C/Maj Lane - present
 - ix. IDWG Primary Representative: C/Capt Snell - present
 - x. IDWG Assistant Representative: C/Lt Col Therkildsen - present
 - xi. MTWG Primary Representative: C/2d Lt Clement - present
 - xii. MTWG Assistant Representative: C/CMSgt Poteet - excused
 - xiii. UTWG Primary Representative: C/Lt Col Sheik Guarin - present
 - xiv. UTWG Assistant Representative: None - excused
 - xv. WYWG Primary Representative: C/CMSgt Sheets - absent
 - xvi. WYWG Assistant Representative: C/TSgt Abigail LaFrentz - absent
 - xvii. RMR CAC Senior Advisor: CMSgt Furniss - excused
 - xviii. RMR CAC Senior Assistant Advisor: Maj Peeples - present
 - xix. RMR CAC Newsletter Editor-in-Chief: C/Lt Col Eisman - present
 - xx. RMR CAC Newsletter Editor: C/Capt Davis - present
 - xxi. RMR CAC Newsletter Editor: C/Capt Piper - present
 - xxii. RMR CAC Newsletter Reporter: C/CMSgt Pope - present
 - xxiii. RMR CAC Newsletter Reporter: C/CMSgt Miller - present

- xxiv. RMR CAC Newsletter Reporter: C/CMSgt Swan - present
- xxv. RMR CAC Newsletter Reporter: C/SMSgt Higby-Siderfin - present
- c. A quorum was present at the December meeting of the RMR CAC, with four of the five wings present.

d. Wing Reports:

- i. Colorado Wing:
- ii. Report given by C/Maj Lane
- iii. The last COWG CAC meeting was on November 19th at 1900 MST.
- iv. The COWG CAC is working on projects such as:
 - 1. Making instructional drill videos to explain more complicated drill movements within their wing
 - 2. Establishing a Leadership committee
 - 3. Assessing the idea of having a miniature cadet competition specific to COWG
 - 4. Making bios for WCAC representatives
 - 5. Working on tasking for establishing ideas and plans for the next COWG conference
- v. Idaho Wing:
- vi. Report given by C/Capt Snell
 - 1. The IDWG CAC had their last meeting on December 10th at 1900 MST.
 - 2. The IDWG CAC voted and selected their recorder at the last meeting.
 - 3. The council is working well together and is very engaging
 - 4. The preparations for encampment are underway, with interviews for the encampment cadet commander happening on December 10th.
- vii. Montana Wing:
- viii. Report given by C/2d Lt Clement
 - 1. The last WCAC meeting had good attendance
 - 2. Several MTWG Squadrons had very successful open houses
 - 3. The council has created a newsletter committee and an operations committee
 - 4. Encampment sign-ups have started and should have the top three cadet positions filled by mid-January
 - 5. Not great attendance at the last WCAC meeting, but the council was able to get things done and pass on good information to those absent

- ix. Utah Wing:
 - x. Report given by C/Lt Col Guarin
 - 1. The UTWG has been working on missions to help with the preservation of endangered fish. They have been using UAVs to take pictures.
 - 2. The UTWG participated in the Snowball Express, which is a program to help families that have had family members die in combat
 - 3. Participated in a Christmas parade
 - 4. Also Participated in the HART ceremony in Canada
 - 5. C/Lt Col Guarin is working on establishing contacts and a plan to get the UTWG CAC going
 - xi. Wyoming Wing:
 - 1. No WYWG representatives were present to give a wing report
 - 2. (Annotation) After the meeting, C/CMSgt Sheets communicated this report via email:
 - a. The WYWG CAC met in November and is currently working on planning for their in-person meeting.
- e. National Cadet Advisory Council Report:
 - i. Report from C/Lt Col Nelson:
 - ii. The NCAC is working on the following:
 - 1. Reassessing our physical fitness standards for promotions
 - 2. Making updates and adjustments to 39-1
 - 3. The curry voucher (looking at making it based more on need than available to everyone)
 - 4. A committee discussing required staff training for activities
 - 5. A committee working to develop a variety of funds to help increase diversity within CAP
 - iii. Report from C/Col Petro:
 - 1. The stole proposal was denied at the NCAC level last term because it was at the end of the term, and they didn't think they would have the time to deal with it properly, but the RCAC could work on it and send it up again.
 - iv. Comment from C/Lt Col Eisman (NCAC chair last term):
 - 1. It was also denied because the NCAC would have had to rewrite it almost completely. The RCAC should rewrite it in a format more oriented for approval from the National Uniform Committee (NUC).
- f. Senior Advisor Report:

- i. Maj Peeples: Nothing to report at this time

3. OLD BUSINESS:

- a. Newsletter Committee Report
- b. Report given by C/Lt Col Eisman
 - i. Worked on wing-specific assignments for the newsletter reporters.
 - ii. Will talk more about the newsletter staff operating procedure later in the meeting
 - iii. Those contacted should send more information and photos for the cadet spotlights

- c. b. Conferences Committee Report
 - i. Report given by C/2d Lt Clement
 - ii. The conference tasking committee had a short meeting on Dec 8th
 - iii. The committee worked on the following:
 - 1. Setting goals and taskings
 - 2. assessing different Wing conferences within RMR to see what could be improved.
 - 3. Creating a survey for the five Wings to get more information on how a conference should be run.

- d. c. CAC Awareness Committee Report
 - i. Report from C/Maj Lane
 - 1. The committee met on November 29th at 1900 MST
 - 2. The committee is discussing ways to get CAC into the eyes of the cadets. For example, Sending training videos or power points about CAC to show the Squadrons
 - 3. Members of the committee are working on attending the different WCAC meetings within RMR to establish what is going on.

- e. d. In-Person Meeting Committee Report
 - i. Report from C/Lt Col Therkildsen
 - 1. The committee hasn't met yet and is waiting for further information on what must be accomplished at the meeting.

- f. e. Recruitment & Retention Committee Report
 - i. Report from C/Capt Snell
 - 1. The R & R committee plans to meet after this meeting, so there is nothing to report yet
- g. f. Communication
- h. Comments from C/Lt Col Hola
 - i. C/Lt Col Hola explained some issues with communication, such as waiting until the last minute to communicate, and reminded everyone to review the meeting agendas and/or follow along during future meetings.

4. NEW BUSINESS:

- a. Newsletter committee operating procedure:
 - b. Proposal from C/Lt Col Eisman
 - i. C/Lt Col Eisman explained the proposal for the newsletter staff operating procedure (attached [here](#))
 - ii. The council voted on the operating procedure, and the vote passed unanimously.
5. OPEN FLOOR:
- a. C/Lt Col Eisman will be interviewing an MTWG cadet interested in becoming part of the newsletter staff and would like the council's permission to assign them to the job if the interview goes well.
 - i. The council voted on this subject, and the vote passed unanimously
 - b. C/Capt Moser gave a quick update on the Geospatial Damage Assessment (GDA) program.
6. CLOSING BUSINESS:
- a. The next meeting of the RCAC will be on January 14th, 2023, at 2000 MST over Microsoft Teams unless otherwise stated.
 - b. The meeting was adjourned at 2110 MST

//SIGNED//

Daniel A. Moser, C/Capt, CAP
RMR CAC Recorder