



**ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL**  
**CIVIL AIR PATROL**  
**UNITED STATES AIR FORCE AUXILIARY**  
P.O. Box 9507 F.E. Warren AFB  
Cheyenne, WY 82003



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11 December 2022

MEMORANDUM FOR ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL

FROM: RECORDER

SUBJECT: Meeting Minutes for 11 December 2022

1. Listed below are the minutes for the RMR Cadet Advisory Council meeting of 11 December 2022, which was held via Google Meets from 2003- 2101 MST.
2. OPENING BUSINESS: C/Capt Gargano called the council to order at 2003 MST.
  - a. Roll Call:
    - i. RMR CAC Chair: C/Lt Col Petro - Excused
    - ii. RMR CAC Vice Chair: C/Capt Gargano - Present
    - iii. RMR CAC Recorder: C/1st Lt Parkoff - Present
    - iv. RMR CAC Editor in Chief: C/1st Lt Jimenez - Absent
    - v. COWG Primary Representative: Present
    - vi. COWG Assistant Representative: Present
    - vii. IDWG Primary Representative: Present
    - viii. IDWG Assistant Representative: Absent
    - ix. MTWG Primary Representative: Present
    - x. MTWG Assistant Representative: Not Appointed
    - xi. UTWG Primary Representative: Present
    - xii. UTWG Assistant Representative: Not Appointed
    - xiii. WYWG Primary Representative: Present
    - xiv. WYWG Assistant Representative: Absent
  - b. A quorum was present at the December meeting of the RMR CAC.
  - c. Approval of the Minutes -
    - i. The minutes from the November meeting were approved.
  - d. Wing Reports -
    - i. Colorado Wing: Met on November 20th with 91% attendance. The COWG CAC has 3 select committees and 2 standing committees, in which all have met. They have 2 proposals. Their winter encampment is also underway - December 28 to January 4.
    - ii. Idaho Wing: Met December 4 with almost full attendance. They have 2 committees with 4 proposals. They also have their winter encampment underway.

- iii. Montana Wing: Assigned an assistant representative. They have 3 committees with almost full attendance
- iv. Utah Wing: Quill have their first meeting December 18. Summer encampment underway
- v. Wyoming Wing: Met December 4 with 6/8 squadrons attendance.
- e. NCAC Report -
  - i. C/Col Miscio: No report given
  - ii. C/Col Harris: NCAC wants region members to fill out a Cadet Competition survey and an Acknowledgement survey, each should be filled out by December 21. Surveys will be sent out via email. NCAC is also allowing for RCAC members to observe the NCAC meetings. Cadets interested should reach out to C/Col Harris.
- f. Senior Adviser Report -
  - i. CMSgt Furniss: The PAO team and newsletter has been a success so far.

### 3. OLD BUSINESS:

- a. Newsletter Discussion
  - i. Tabled
- b. Motivation for Taskings
  - i. Tabled

### 4. NEW BUSINESS:

- a. Establishing the RMR CAC in the Wing CAC
  - i. Each Wing representative is required to attend their Wing meeting, and are required to give a RCAC report.
  - ii. If Wings need assistance, the RCAC is willing to help
- b. Standing Committee Reports
  - i. Operations
    - 1. Tabled for In-person Meeting
  - ii. Public Affairs
    - 1. Published their November newsletter and are working on their December newsletter
    - 2. Experiencing trouble reaching out to Montana and Colorado, is resolving issue now
- c. Contact System
  - i. Discord is no longer in use
  - ii. Email is primary form of communication
  - iii. Roster will be sent out
- d. In-person Meeting
  - i. Will happen at the RMR Conference, no place or dates official yet
  - ii. Classes
    - 1. CAC Informative/Q&A

2. Public speaking
            - a. Led by C/Capt Mejia
            - b. Assisted by C/2d Lt Stong
          3. Creation of professional documents
            - a. Led by C/Maj Nelson
            - b. Assisted by C/Capt Strozier
  - e. Open Floor
    - i. RMR Conference Cadet Track Planning
      1. C/Capt Garagno proposed that the RCAC get involved in planning event and activities for cadets to attend at the RMR Conference
        - a. C/Maj Nelson motioned to create a RMR Conference Cadet Track Planning committee, and C/CMSgt Grundler seconded the motion
        - b. C/Maj Nelson volunteered to be the chair, and anyone interested in serving on the committee should reach out to him
    - ii. Cadets serving in Wing-level positions
      1. C/Maj Nelson asked about having a cadet PAO position in his wing
        - a. C/Gargano asked the CAC if it would like to further explore having cadets serve in wing-level positions
          - i. C/Maj Nelson requested that the topic be tabled for the January meeting so Wing representatives could discuss with their own CAC's
    - iii. Advice for recruitment and retention
      1. C/Maj Nelson asked the CAC for advice on recruitment and retention for smaller squadrons
        - a. CAC members suggested mass recruitment and recruitment in schools
  - f. Individual Meetings
    - i. Tabled
1. CLOSING BUSINESS:
  - a. Summation: The meeting was summarized for the council by the recorder.
  - b. Adjournment: The meeting was adjourned at 2101 hours, MT.
2. Any questions regarding these minutes should be directed to the RMR CAC Recorder, C/1st Lt Zvi M. Parkoff, at [zparkoff@cap.gov](mailto:zparkoff@cap.gov).

//SIGNED//

Zvi M. Parkoff, C/1st Lt, CAP  
Recorder