



ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
640 North 2360 West
Salt Lake City, UT 84116-2956



23 April 2023

MEMORANDUM FOR ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL

FROM: ROCKY MOUNTAIN REGION CADET ADVISORY COUNCIL RECORDER

SUBJECT: Meeting Minutes for 16 April 2023

1. Listed below are the minutes for the Rocky Mountain Region Cadet Advisory Council meeting on 23 April 2023, which was held via Microsoft Teams from 2005-2114 MST.
2. OPENING BUSINESS:
 - a. The Rocky Mountain Region Cadet Advisory Council was called to order at 2005 MST.
 - b. Roll Call:
 - i. RMR CAC Chair: C/Lt Col Petro - Present
 - ii. RMR CAC Vice Chair: C/Capt Gargano - Present
 - iii. RMR CAC Recorder: C/1st Lt Parkoff - Absent
 - iv. COWG Primary Representative - Present
 - v. COWG Assistant Representative - N/A
 - vi. IDWG Primary Representative - Present
 - vii. IDWG Assistant Representative - N/A
 - viii. MTWG Primary Representative - Present
 - ix. MTWG Assistant Representative - Excused
 - x. UTWG Primary Representative - Present
 - xi. UTWG Assistant Representative - Absent
 - xii. WYWG Primary Representative - Present
 - xiii. WYWG Assistant Representative - Present
 - c. A quorum was present at the April meeting of the RMR CAC.
 - d. The March meeting minutes were approved unanimously by the council.
 - e. Wing Reports:
 - i. Colorado Wing:
 1. The Colorado Wing CAC met on 15 April 2023 at their in-person CAC Retreat. The 2023 COWG Encampment executive staff has already been selected, and the remaining cadet staff have been evaluated at the Cadet Encampment Staff Selection Activity (CESSnA) on 22 April. The annual COWG Warrior Weekend SAREx will be from 5-6 May.

- ii. Idaho Wing:
 - 1. The Idaho Wing CAC is proposing to create a logo for their CAC. They are also creating surveys to gather information from each squadron regarding their new Great Start cadet programs. Their Willow Creek SAREx occurred from 21-23 April 2023. The 2023 IDWG Encampment cadet staff applications closed on 15 April, and their cadet staff selection activity occurred on 19 April.
- iii. Montana Wing:
 - 1. The MTWG CAC did not meet in April due to no new items needing discussion. The MTWG drill occurred on 22-23 April, with the main goal of this activity being to identify threats in CAP and to figure out solutions for them. MTWG may be having an in-person CAC meeting, but the details have not been worked out. Their wing cadet competition will be sometime this month.
- iv. Utah Wing:
 - 1. The UTWG CAC met on 16 April, with only four squadrons in attendance due to communication issues. A wing-wide SAREx occurred on 15 April 2023.
- v. Wyoming Wing:
 - 1. The WYWG CAC met on 23 April. Their cadet competition was a success, and the 2023 WYWG encampment has been thoroughly planned, with all cadet and senior staff selected.
- f. National Cadet Advisory Council Report:
 - i. The NCAC met on 16 April at 1700 MST and is currently working on many tasks, including but not limited to changing the Daughters of the American Revolution Award, Required Staff Trainings, Spaatz essays, and the National Cadet Competition Ribbon.
- g. No Senior Advisor report was given at this meeting.

3. OLD BUSINESS:

- a. Newsletter Discussion:
 - i. The newsletter committee was able to send out the March newsletter on time, and acquired two new cadets to the team, C/2d Lt Luna Guarin from UTWG and C/Capt Rui Parker from WYWG. The RMR CAC social media accounts were discussed and a proposal for access to those accounts is in the making. There will also be different themes for the newsletters, with April's newsletter focusing on spotlighting cadets that are high school seniors.
- b. Educational Excellence Committee Report:
 - i. The committee was tasked with creating an award for cadets to incentivize academic excellence. The Educational Excellence Award

proposal was discussed and specifics such as GPA calculation, test scores, and application procedures were all clarified in the meeting. Voting on this proposal was tabled until the necessary edits are made to the proposal.

- c. Activities Committee:
 - i. The committee met on 10 April at 1800 MST and discussed potential activity ideas to propose to the council. Voting on these ideas was tabled due to document-sharing issues.
- d. Non-CAC Service Members Discussion:
 - i. The Colorado Wing passed a proposal to use non-CAC service members, and this proposal is pending approval.

4. NEW BUSINESS:

- a. Survey Discussion:
 - i. C/2d Lt Stong reported that many squadrons in the Wyoming Wing have been surveying the cadets for feedback.
 - ii. C/Col Petro clarified that the surveys would be for the wings only.
 - iii. C/Maj Nelson stated that a survey template would be useful for the cadets to base their surveys on.
 - iv. C/Lt Col Dinkins stated that survey fatigue has been an issue, especially in the Colorado Wing, so more surveys may not be the best option for cadet feedback.
 - v. C/Col Miscio stated that adjusting the surveys to make them more engaging and effective is a very productive way to get cadets to take them.

5. OPEN FLOOR:

- a. The USAFA trip discussion was tabled until the next meeting, due to the fact that a lot of work must be done to the proposal before it can be proposed to the CAC.
- b. In-Person CAC Meeting Discussion:
 - i. C/Capt Gargano stated that an in-person meeting will greatly benefit the success of the council, and will discuss with the CAC officers about a potential time and location for this meeting to occur.
 - ii. CMSgt Furniss stated that the meeting might want to be held at the URMR this summer at USAFA, as the RMR Commander may only approve the proposal if it is at a CAP activity.
 - iii. C/Capt Gargano also proposed that the meeting is during the RCLS this summer, but that runs concurrently with the MTWG Encampment.
 - iv. This matter was tabled until more information on URMR dates and MTWG Encampment dates are provided.

- c. Encampment Discussion:
 - i. C/Maj Nelson asked C/Col Petro if the RMR has any encampment curriculums for the IDWG Encampment to base their encampment on.
 - ii. C/Col Petro will distribute any encampment documents that he acquires to C/Maj Nelson.
- d. URMR Discussion:
 - i. C/Capt Gargano stated that the University of the Rocky Mountain Region (URMR) will take place from 19-29 June 2023. There will be many schools at URMR, including RCLS, the Region Staff College, Honor Guard Academy, and E-TECH Robotics Academy. RCLS will be at the U.S. Air Force Academy Preparatory School, with C/Capt Gargano as the Cadet Commander. He recommends that the cadets that have not fulfilled the RCLS/COS requirement attend the RCLS, and there will be room for 30-35 students.

6. CLOSING BUSINESS:

- a. C/Col Petro asked everyone to go back to their respective WCACs and ask them about a squadron survey, and to communicate actively with their committee chairs so the council can complete all of their proposals by the next meeting.
- b. C/Capt Gargano reminded the council to reach out to him if they are interested in staffing the 2023 RMR RCLS.
- c. The next RMR CAC meeting will be on 21 May 2023, over Microsoft Teams.
- d. The meeting was adjourned at 2114 MST.

//SIGNED//

Spencer C. Hola, C/Maj, CAP
RMR CAC Recorder