

AEROSPACE EDUCATION MASTER SUSPENSE SCHEDULE

	<i>SQUADRON / FLIGHT</i>	<i>WING</i>	<i>REGION</i>
EACH MONTH	<p>AEO Periodic Update Report to Squadron CC, Wing DAE</p> <p>Aerospace 2000 Activity Report to HQ CAP/ETA each month, January through June</p>	<p>DAE Periodic Update Report to Wing CC, DCS/AE, Sqdn AEOs</p> <p>Aerospace 2000 Activity Report to HQ CAP/ETA each month, January through June</p> <p>AEPSM Monthly Certification Report, CAPF 127 to HQ CAP/ETA</p>	<p>DCS/AE Periodic Update Report to Region CC, RDAE, Wing DAEs</p> <p>Aerospace 2000 Activity Report to HQ CAP/ETA each month, January through June</p>
JANUARY	<p>1 January National Congress Crown Circle nominations to HQ CAP/ETA</p> <p>15 January Brewer Award nominations to Wing DAE</p>	<p>1 January National Congress Crown Circle nominations to HQ CAP/ETA</p> <p>15 January Wing - Aerospace Education Activity Report to Wing CC, DCS/AE, RDAE</p> <p>Updated Wing AEO Roster to DCS/AE</p>	<p>1 January National Congress Crown Circle nominations to HQ CAP/ETA</p> <p>31 January Region - Aerospace Education Activity Report to Region CC / RDAE</p> <p>Updated Wings' AEO Rosters to RDAE and HQ CAP/ETA</p>
FEBRUARY	<p>1 February National Congress Crossfield Teacher nominations to HQ CAP/ETA</p>	<p>1 February National Congress Crossfield Teacher nominations to HQ CAP/ETA</p> <p>Draft Annual Wing Plan of Action to DCS/AE, RDAE</p> <p>Brewer Award nominations to DCS/AE, RDAE</p>	<p>1 February National Congress Crossfield Teacher nominations to HQ CAP/ETA</p> <p>15 February Review Wings' Plans of Action comments to each Wing DAE</p> <p>Draft Annual Region Plan of Action to Region CC, RDAE</p>
MARCH		<p>1 March Approved Wing Plan of Action to DCS/AE, RDAE</p>	<p>1 March Brewer Award nominations from RDAE-DCS/AE team to HQ CAP/ETA</p> <p>Aerospace Education Workshop Listings to RDAE</p> <p>15 March Approved Region Plan of Action</p>
<p>April - May - June</p> <p>No specific requirements other than those listed for Each Month at the top of the Suspense Schedule</p>			
JULY		<p>1 July Updated Wing AEO Roster to DCS/AE</p>	<p>31 July Updated Wings' AEO Rosters to RDAE and to HQ CAP/ETA</p>
<p>August - September - October - November</p> <p>No specific requirements other than those listed for Each Month at the top of the Suspense Schedule</p>			
DECEMBER	<p>15 December Squadron - Aerospace Education Activity Report to Squadron CC, Wing DAE</p>	<p>1 December Report on Wing Plan of Action to Wing Commander, DCS/AE</p>	<p>1 December Report on Region Plan of Action to Region Commander, RDAE</p>