

# ROCKY MOUNTAIN REGION STAFF VISITATION REPORT

## INSTRUCTIONS

This form will be used by region staff members to report visits to subordinate units. A copy of the completed form will be forwarded to the region commander for review.

NAME OF UNIT:

PURPOSE OF VISIT:

DATE OF VISIT:

NAME OF COMMANDER:

PEOPLE PRESENT:

SENIORS:

CADETS:

VISITORS:

CIVIL AIR PATROL MEMBERS IN UNIFORM:

NOT IN UNIFORM:

DESCRIBE ACTIVITIES BEING CONDUCTED:

## OBSERVATIONS:

POSITIVE:

PROBLEM AREAS NOTED:

NAME & GRADE OF STAFF MEMBER:

POSITION

Copy for File

Copy forwarded to unit

Copy forwarded to commander for review



